

Backup restore test report

Procedure: Backup and Restore Procedure

Test day: 2026-05-08

Environment: isolated restore environment, separate from production

Targets: restore time within 8 hours, data loss of at most 24 hours

Systems restored and timed:

1. Remote monitoring console: restored in 2 h 40 min against the target of 8 hours. Backup age 11 hours. Integrity check passed.
2. Mail gateway configuration: restored in 1 h 35 min against the target of 8 hours. Backup age 5 hours. Integrity check passed.
3. Internal portal: restored in 4 h 30 min against the target of 8 hours. Backup age 18 hours. Integrity check passed.

Result: all 3 systems were restored within the target.

Signed by: Lotte van Dijk, Service Desk Lead

Day: 2026-05-09